

**ANNUAL PROCUREMENT PLAN FOR 2014  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
  - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
  - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
  - c. Surigao Del Norte - **Surigao Del Norte**
  - d. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at [philgeps.gov.ph](http://philgeps.gov.ph) and; b) correct format but fields were deleted and inserted in Portion A of the APP. The agency will be informed by e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at [app@procurementservice.org](mailto:app@procurementservice.org) or at [app.psdmb@yahoo.com](mailto:app.psdmb@yahoo.com).
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
8. Rename your APP file in the following format: APP2014- Name of Agency- Region (e.g. APP2014 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: Bureau of Fire Protection  
 Region: 3  
 Address: Del Pilar, City of San Fernando  
Pampanga

Contact Person: SFO3 Raymundo M Marimla BFP  
 Position: Head BAC Secretariat  
 E-mail : bfpr3@yahoo.com.ph  
 Telephone/Mobile Nos: (045) 963-4378

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																
<b>COMMON ELECTRICAL SUPPLIES</b>																
1. BALLAST, 18 watts	piece														67.7716	-
2. BALLAST, 36 watts	piece		25			25		25				25		100	72.0955	7,209.55
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet		150			150		150				150		600	20.4218	12,253.08
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet		150			150		150				150		600	15.3062	9,183.72
5. BATTERY, size D, alkaline, 2 pcs./packet	packet		20			20		20				20		80	76.0032	6,080.26

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6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set		45			45			45			45		180	316.6800	57,002.40
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set		50			50			50			50		200	369.4600	73,892.00
8. FLUORESCENT LAMP, tubular, 18 watts	piece		150			150			150			150		600	35.8904	21,534.24
9. FLUORESCENT LAMP, tubular, 36 watts	piece		150			150			150			150		600	36.9460	22,167.60
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece		150			150			150			150		600	102.2917	61,375.02
11. FUSE, 30 amperes	piece		15			15			15			15		60	12.6672	760.03
12. FUSE, 60 amperes	piece														25.3344	-
13. STARTER, 4-40 watts	piece		75			75			75			75		300	3.5525	1,065.75
14. TAPE, electrical	roll		75			75			75			75		300	19.5286	5,858.58
<b>COMMON COMPUTER SUPPLIES/CONSUMABLES</b>																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	452.3246	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	686.1400	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	525.4757	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	847.1190	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box		2			2			2			2		8	422.0472	3,376.38
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	661.5466	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	329.6619	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	524.6332	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece		300			300			300			300		1200	9.6628	11,595.36
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece		300			300			300			300		1200	16.3111	19,573.26
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece		5			5			5			5		20	55.6119	1,112.24
12. DRUM UNIT, Brother DR3000	cart													0	8,608.5195	-
13. DRUM UNIT, Brother DR7000	cart													0	8,018.3985	-
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide,	piece													0	3,966.9448	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
15. EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/ USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece													0	2,700.2248	-
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece		200			200			200			200		800	9.8658	7,892.64
17. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece		200			200			200			200		800	20.2188	16,175.04
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece		100			100			100			100		400	511.9660	204,786.40
19. INK CARTRIDGE, Canon Part No. CL-811, colored	cart		200			200			200			200		800	974.3188	779,455.04
20. INK CARTRIDGE, Canon Part No. PG-810, black	cart		250			250			250			250		1000	731.0030	731,003.00
21. . INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,330.0560	-
22. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, v40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart													0	1,256.1640	-
23. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c HP Officejet Pro 1170c, 1175c, r45, r65, t45, t65 All-in-One HP PSC 500 All-in-One	cart													0	1,625.6240	-
24. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart													0	1,367.0020	-
25. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,477.8400	-
26. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart													0	1,393.3920	-
27. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart													0	1,451.4500	-
28. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart													0	812.8120	-

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29. INK CARTRIDGE, HP Q8893AA (C8728AA) (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	903.5936	-
30. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart													0	886.7040	-
31. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart													0	1,477.8400	-
32. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart		20			20			20				20	80	636.5268	50,922.14
33. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart		20			20			20				20	80	733.6420	58,691.36
34. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	897.2600	-
35. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart													0	1,076.7120	-
36. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart													0	860.3140	-
37. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One HP Photosmart 7830, C3180 All-in-One	cart													0	609.0812	-
38. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 900, 910, 915	cart													0	264.9556	-
39. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 900, 910, 915	cart													0	340.9588	-
40. INK CARTRIDGE, HP C4814AA (HP13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,015.4872	-
41. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,015.4872	-

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42. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,015.4872	-
43. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,015.4872	-
44. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,451.4500	-
45. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,451.4500	-
46. INK CARTRIDGE, HP C483A (HP 11) , yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,451.4500	-
47. INK CARTRIDGE, HP C4902AA (HP940), black, for HP Officejet Pro 8000, 8500	cart													0	1,007.0424	-
48. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart													0	1,393.3920	-
49. INK CARTRIDGE, HPC4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart													0	1,007.0424	-
50. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart													0	1,007.0424	-
51. INK CARTRIDGE, HP C4909AA (HP 940XL ), yellow, for HP Officejet Pro 8000, 8500	cart													0	1,007.0424	-
52. INK CARTRIDGE, HP C4936A (HP 18 ), black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	838.1464	-
53. INK CARTRIDGE, HP C4937A (HP 18) , cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	628.0820	-
54. INK CARTRIDGE, HP C4938A (HP 18) , magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	628.0820	-

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55. INK CARTRIDGE, HP C4939A (HP18) , yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	628.0820	-
56. INK CARTRIDGE, HP C6658A, colored for HP Photosmart	cart													0	1,086.2124	-
57.INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	807.5340	-
58. INK CARTRIDGE, HP C8767WA(HP 96), black , 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart													0	1,340.6120	-
59. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	399.6258	-
60. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	432.7960	-
61. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	432.7960	-
62. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	432.7960	-
63. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	432.7960	-
64. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-On, HP PSC 1610, 2355 All-in-One	cart													0	1,488.3960	-
65. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart													0	744.1980	-
66. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,007.0424	-
67. INK CARTRIDGE, HP C9392A( HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,007.0424	-

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68. INK CARTRIDGE, HP C9393A(HP 88XL ), yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,007.0424	-
69. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,488.3960	-
70. INK CARTRIDGE, HP CB316WA( HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	483.4648	-
71. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	404.2948	-
72. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	404.2948	-
73. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	404.2948	-
74. INK CARTRIDGE, HP CB320WA ( HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	404.2948	-
75. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	803.3116	-
76. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	803.3116	-
77. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	803.3116	-
78. INK CARTRIDGE, HP CB335WA(HP74 ), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	649.8436	-
79. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,345.8900	-
80. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	747.3648	-
81. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,488.3960	-
82. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	609.0812	-
83. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart		40			40			40				40	160	1,282.5540	205,208.64
84. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart		40			40			40				40	160	731.5308	117,044.93
85. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	1,498.9520	-
86. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart													0	610.1368	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
87. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart													0	935.2616	-
88. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart		10						10					20	1,018.6540	20,373.08
89. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	333.5696	-
90. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	333.5696	-
91. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart													0	773.7548	-
92. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart													0	580.5800	-
93. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart													0	580.5800	-
94. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart													0	580.5800	-
95. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart													0	1,161.1600	-
96. INK CARTRIDGE, HP CH561WA (HP 61), black	cart													0	717.8080	-
97. INK CARTRIDGE, HP CH562WA (HP 61), color ink	cart													0	907.8160	-
98. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart		10			5								15	333.5696	5,003.54
99. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart		5			5								10	333.5696	3,335.70
100. INK CARTRIDGE, HP CN 639WA, black, for HP Deskjet D2650	cart													0	825.4792	-
101. INK CARTRIDGE, HP CN 640WA, color, for HP Deskjet D2650	cart													0	1,075.6564	-
102. INK CARTRIDGE, HP CN045AA (950XL), black	cart													0	1,565.4548	-
103. INK CARTRIDGE, HP CN046AA (951XL), Cyan	cart													0	1,161.1600	-
104. INK CARTRIDGE, HP CN047AA (951XL), Magenta	cart													0	1,161.1600	-
105. INK CARTRIDGE, HP CN048AA (950XL), Yellow	cart													0	1,161.1600	-
106. INK CARTRIDGE, HP CZ107AA, (HP 78), black	cart													0	388.4608	-
107. INK CARTRIDGE, HP CZ108AA, (HP 678), tricolor	cart													0	388.4608	-
108. INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,604.5120	-
109. INK CARTRIDGE, Brother LC67HYC, cyan	cart													0	971.1520	-
110. INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	971.1520	-
111. INK CARTRIDGE, Brother LC67HYU, yellow	cart													0	971.1520	-
112. INK CARTRIDGE, Brother LC67B, black	cart													0	950.0400	-
113. INK CARTRIDGE, Brother LC67M, Magenta	cart													0	570.0240	-
114. INK CARTRIDGE, Brother LC67Y, Yellow	cart													0	570.0240	-
115. INK CARTRIDGE, Brother LC 39BK, black	cart													0	728.3640	-



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116. INK CARTRIDGE, Brother LC 39Y, yellow	cart													0	475.0200	-
117. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	475.0200	-
118. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	475.0200	-
119. INK CARTRIDGE, Brother Part No. LC67C, Cyan	cart													0	570.0240	-
120. INK CARTRIDGE, Brother Part No. LC38C, Cyan	cart		2			5			5				5	17	459.1860	7,806.16
121. INK CARTRIDGE, Brother Part No. LC38B, Black	cart		2			5			5				5	17	696.6960	11,843.83
122. INK CARTRIDGE, Brother Part No. LC38M, Magenta	cart		2			5			5				5	17	459.1860	7,806.16
123. INK CARTRIDGE, Brother Part No. LC38Y, Yellow	cart		2			5			5				5	17	459.1860	7,806.16
124. INK CARTRIDGE, Brother Part No. LC40BK, black	cart													0	680.8620	-
125. INK CARTRIDGE, Brother Part No. LC40C, Cyan	cart													0	395.8500	-
126. INK CARTRIDGE, Brother Part No. LC40M, Magenta	cart													0	395.8500	-
127. INK CARTRIDGE, Brother Part No. LC40Y, Yellow	cart													0	395.8500	-
128. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	1,018.6540	-
129. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,264.6088	-
130. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart													0	1,018.6540	-
131. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart													0	1,213.9400	-
132. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,148.1460	-
133. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,720.6280	-
134. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,079.5320	-
135. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart													0	1,178.0496	-
136. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100	cart													0	1,075.6564	-
137. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,270.9424	-
138. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	606.9700	-
139. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	606.9700	-
140. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	606.9700	-
141. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	499.2988	-
142. INK CARTRIDGE, EPSON PART NO. C13T038191, BLACK, (double pack), for Stylus Color C41SX & C41UX	cart													0	880.3704	-
143. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	863.4402	-
144. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/UX	cart													0	782.1996	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
145. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	553.1344	-
146. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	553.1344	-
147. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	553.1344	-
148. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	635.4712	-
149. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	391.6276	-
150. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	391.6276	-
151. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	391.6276	-
152. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	650.2496	-
153. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	499.2988	-
154. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	401.1280	-
155. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	401.1280	-
156. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	401.1280	-
157. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart													0	298.7348	-
158. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart													0	298.7348	-
159. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart													0	298.7348	-
160. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart													0	292.9899	-
161. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart													0	879.3148	-
162. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart													0	585.8580	-
163. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart													0	585.8580	-
164. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart													0	585.8580	-
165. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart													0	585.8580	-

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166. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	976.4300	-	
167. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		10			10			10					10	40	439.1296	17,565.18
168. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	439.1296	-	
169. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	439.1296	-	
170. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	439.1296	-	
171. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	289.2344	-	
172. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart		10			10			10				10	40	289.2344	11,569.38	
173. CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart		10			10			10				10	40	289.2344	11,569.38	
174. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart		10			10			10				10	40	289.2344	11,569.38	
175. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-	
176. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-	
177. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-	
178. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-	

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179. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-
180. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	973.2632	-
181. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
182. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
183. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
184. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
185. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
186. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	679.8064	-
187. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	313.5132	-
188. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	345.7902	-
189. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	352.6719	-
190. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	345.7902	-
191. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	596.4140	-
192. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	469.7420	-
193. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	460.7085	-
194. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	469.7420	-
195. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart													0	2,982.0700	-
196. TONER CARTRIDGE, HP C4096A, balck, for HP Laserjet 2100, 2200 printer series	cart													0	5,433.1732	-
197. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart													0	3,333.5848	-
198. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart													0	12,034.8956	-

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199. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart													0	7,586.5972	-
200. TONER CARTRIDGE, HP C4129X, black, HP Laserjet 5000, 5100 printer series	cart													0	9,765.3556	-
201. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart													0	3,942.6660	-
202. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart													0	3,037.2860	-
203. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart													0	6,318.8216	-
204. TONER CARTRIDGE, HP Q6511A	cart													0	5,254.7768	-
205. TONER CARTRIDGE, HP Q7516AC, black	cart													0	7,924.3892	-
206. TONER CARTRIDGE, HP Q7551A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	5,635.8484	-
207. TONER CARTRIDGE, HP Q1338A, black, for HP Laserjet 4200 printer series	cart													0	6,499.3292	-
208. TONER CARTRIDGE, HP Q3960A, black, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	3,589.0400	-
209. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,333.2380	-
210. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,333.2380	-
211. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,333.2380	-
212. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,257.5816	-
213. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,257.5816	-
214. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,257.5816	-
215. TONER CARTRIDGE, HP Q5949A, black, for HP Laserjet 1160, 1320 printer series, 3390, 3392 All-in-One	cart													0	3,583.7620	-
216. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart													0	7,758.6600	-
217. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart													0	11,007.7968	-
218. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart													0	11,007.7968	-
219. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart													0	11,007.7968	-

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220. TONER CARTRIDGE, HP Q7553A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	3,416.9772	-
221. TONER CARTRIDGE HP C9720A, original, black, for HP Laserjet 4600/4650 printer series	cart													0	6,660.8360	-
222. TONER CARTRIDGE HP C9721A, original, Cyan for HP Laserjet 4600/4650 printer series	cart													0	9,014.8240	-
223. TONER CARTRIDGE HP C9722A, original, Yellow for HP Laserjet 4600/4650 printer series	cart													0	9,014.8240	-
224. TONER CARTRIDGE HP C9723A, original, Magenta for HP Laserjet 4600/4650 printer series	cart													0	9,014.8240	-
225. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart													0	8,876.9058	-
226. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart													0	13,891.6960	-
227. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart													0	13,891.6960	-
228. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart													0	13,891.6960	-
229. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart													0	2,879.6768	-
230. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart													0	2,578.8308	-
231. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart													0	3,026.4052	-
232. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,987.3480	-
233. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,744.5600	-
234. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,744.5600	-
235. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,744.5600	-
236. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart													0	6,544.7200	-
237. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart													0	12,002.1720	-
238. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart													0	5,241.0540	-
239. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart													0	4,915.9292	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
240. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart													0	4,915.9292	-
241. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart													0	4,915.9292	-
242. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart													0	5,437.3956	-
243. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart													0	10,710.1176	-
244. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart													0	10,710.1176	-
245. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart													0	10,710.1176	-
246. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart													0	6,450.7716	-
247. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart													0	9,117.2172	-
248. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	6,372.6572	-
249. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,575.7096	-
250. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,575.7096	-
251. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,575.7096	-
252. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	10,262.5432	-
253. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,735.4824	-
254. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,735.4824	-
255. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,735.4824	-
256. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart													0	3,116.1312	-
257. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart													0	2,747.7268	-
258. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,286.4296	-
259. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,470.1040	-
260. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,470.1040	-
261. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,470.1040	-

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262. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,936.6792	-
263. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,787.8396	-
264. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,787.8396	-
265. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,787.8396	-
266. TONER CARTRIDGE, HP CE390A, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	7,389.2000	-
267. TONER CARTRIDGE, HP CE390X, high cap, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	12,337.8528	-
268. TONER CARTRIDGE, HP CE400A, black, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	6,694.6152	-
269. TONER CARTRIDGE, HP CE401A, cyan, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,800.1904	-
270. TONER CARTRIDGE, HP CE402A, yellow, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,800.1904	-
271. TONER CARTRIDGE, HP CE403A, magenta, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,800.1904	-
272. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart													0	3,715.7120	-
273. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart													0	6,822.3428	-
274. TONER CARTRIDGE, HP CE740A, black, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	6,283.9868	-
275. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,146.0804	-
276. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,146.0804	-
277. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,146.0804	-
278. TONER CARTRIDGE, HP CE410A (HP #305), black	cart													0	3,905.7200	-
279. TONER CARTRIDGE, HP CE411A (HP #305), Cyan	cart													0	5,473.2860	-
280. TONER CARTRIDGE, HP CE412A (HP #305), Yellow	cart													0	5,473.2860	-
281. TONER CARTRIDGE, HP CE413A (HP #305), Magenta	cart													0	5,473.2860	-
282. TONER CARTRIDGE, HP CF210A, (#131), black	cart													0	3,536.2600	-



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283. TONER CARTRIDGE, HP CF211A, (#131), Cyan	cart													0	4,306.8480	-
284. TONER CARTRIDGE, HP CF212A, (#131), Yellow	cart													0	4,306.8480	-
285. TONER CARTRIDGE, HP CF213A, (#131), Magenta	cart													0	4,306.8480	-
286. TONER CARTRIDGE, HP Q1339A, black, HP Laserjet 4300 printer series	cart													0	8,886.0408	-
287. TONER CARTRIDGE, HP Q2624A	cart													0	3,614.3744	-
288. TONER CARTRIDGE, HP Q5942A, original black, for HP Laserjet 4250/4350 printer series	cart													0	6,318.8216	-
289. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,223.8024	-
290. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,514.0924	-
291. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,514.0924	-
292. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,514.0924	-
293. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	6,134.0916	-
294. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,196.0556	-
295. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,196.0556	-
296. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,196.0556	-
297. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart													0	5,609.4584	-
298. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart													0	5,577.7904	-
299. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart													0	5,577.7904	-
300. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart													0	5,577.7904	-
301. TONER CARTRIDGE, HP Q7570A, black, HP Laserjet M5025, M5035 MFP Printer Series	cart													0	7,526.4280	-
302. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,221.3596	-
303. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,221.3596	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
304. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,221.3596	-
305. TONER CARTRIDGE, Brother TN-155BK, black	cart													0	4,818.8140	-
306. TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	5,858.5800	-
307. TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	5,858.5800	-
308. TONER CARTRIDGE, Brother TN-155C, cyan	cart													0	5,858.5800	-
309. TONER CARTRIDGE, Brother TN-2025	cart													0	2,887.0660	-
310. TONER CARTRIDGE, Brother TN-2130	cart													0	1,942.3040	-
311. TONER CARTRIDGE, Brother TN-2150	cart													0	2,902.9000	-
312. TONER CARTRIDGE, Brother TN3060	cart													0	5,109.1040	-
313. TONER CARTRIDGE, Brother Part No. TN-150BK, black	cart													0	3,288.1940	-
314. TONER CARTRIDGE, Brother Part No. TN-150C, Cyan	cart													0	3,763.2140	-
315. TONER CARTRIDGE, Brother Part No. TN-150M, Magenta	cart													0	3,763.2140	-
316. TONER CARTRIDGE, Brother Part No. TN-150Y, Yellow	cart													0	3,763.2140	-
317. TONER CARTRIDGE, Brother Part No. TN3030	cart													0	3,675.3150	-
318. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart													0	3,784.3260	-
319. TONER CARTRIDGE, TN-3320, for printer 5450DN	cart													0	3,747.3800	-
320. TONER CARTRIDGE, Fuji Xerox 106R02625, for Phaser 4600 DN (4K pages)	cart													0	16,572.9200	-
321. TONER CARTRIDGE, Fuji Xerox CT201160, for DP-C2255 Heavy Duty A3 size, black (15k pages)	cart													0	9,289.2800	-
322. TONER CARTRIDGE, Fuji Xerox CT350567, for DP C3290 FS Multifunction Device, Black	cart													0	7,494.7600	-
323. TONER CARTRIDGE, Fuji Xerox CT350670, for DP-3300DX Full Color Laser Printer, black (6k pages, standard yield)	cart													0	5,932.4720	-
324. TONER CARTRIDGE, Fuji Xerox CWAA0762, for Phaser 3435D (4K pages, standard yield)	cart													0	6,312.4880	-
325. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,782.9236	-
326. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,695.9820	-
327. TONER CARTRIDGE, Lexmark X340A11G	cart													0	6,175.2600	-
328. TONER CARTRIDGE, Lexmark E360H11P	cart													0	9,007.4348	-
329. TONER CARTRIDGE, Lexmark E450A11P	cart													0	6,917.3468	-
330. TONER CARTRIDGE, Lexmark T650A11P	cart													0	9,774.8560	-
331. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart													0	3,158.7003	-
332. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart													0	5,273.7776	-
333. TONER CARTRIDGE, Developer, Epson C13So50087, for printer EPL-5900/5900L	cart													0	5,376.1708	-

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334. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart													0	5,594.8424	-
335. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L	cart													0	3,324.0844	-
336. TONER CARTRIDGE, Epson C13S050440, Std Cap, for printer AL-M2010D/DN	cart													0	5,766.7428	-
337. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	cart													0	3,666.0988	-
338. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	cart													0	5,424.7284	-
339. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart													0	6,755.8400	-
340. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart													0	2,850.1200	-
341. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	4,840.0275	-
342. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart													0	2,898.8400	-
343. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart													0	2,898.8400	-
344. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,762.3800	-
345. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	3,589.0400	-
346. TONER CARTRIDGE, Samsung MLTD101S	cart													0	2,639.0000	-
347. TONER CARTRIDGE, Samsung MLTD205L	cart													0	5,172.4400	-
348. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart													0	8,972.6000	-
349. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,901.4976	-
350. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,942.7997	-
351. TONER CARTRIDGE, Kyocera TK-120, original, for Kyocera Laser Printer model FS1030D	cart													0	5,437.3956	-
352. TONER CARTRIDGE, Kyocera Mita TK330, for printer FS4000DN	cart													0	8,162.9548	-
353. TONER CARTRIDGE, Kyocera Mita TK364 for printer FS4020DN	cart													0	8,444.8000	-
354. TONER CARTRIDGE, Kyocera Mita TK174	cart													0	5,629.5148	-
355. TONER CARTRIDGE, Kyocera Mita TK 564C, for Printer FS-C5300DN	cart													0	10,696.3948	-
356. TONER CARTRIDGE, Kyocera Mita TK 564K, for Printer FS-C5300DN	cart													0	8,220.2617	-
357. TONER CARTRIDGE, Kypcera Mita TK 564Y, for Printer FS-C5300DN	cart													0	10,696.3948	-

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358. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,182.2720	-
359. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,168.5492	-
360. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart													0	123.5052	-
361. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	356.7928	-
362. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,266.7200	-
363. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	973.2632	-
364. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,066.1560	-
365. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	386.3496	-
366. RIBBON, Epson RN 8755	cart													0	86.0314	-
367. RIBBON, Epson RN 8750	cart													0	77.9013	-
368. RIBBON, Epson RN 7754	cart													0	131.9500	-
369. RIBBON, Epson RN SO 15083/SO 15086	cart													0	735.7532	-
370. RIBBON, Epson RN SO 15327	cart													0	339.9032	-
371. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	453.9080	-
372. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,488.3960	-
373. PRINTHEAD, HP 11, cyan, C4811A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series , HP Colour Printer cp1700 series	cart													0	1,488.3960	-
374. PRINTHEAD, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,488.3960	-
375. PRINTHEAD, HP 11 , yellow C4813A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,488.3960	-
376. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,264.6240	-
377. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,375.1000	-
378. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,329.4250	-

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379. PHOTOCODUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart													0	3,509.8700	-
380. IMAGING UNIT, Samsung Part No.SCXR6555A	cart													0	10,353.0000	-
381. IMAGING UNIT, Hewlett Packard Part No. CE314A, color imaging unit	cart													0	3,842.3840	-
382. MOUSE, optical, USB connection type	piece		50			50			50				50	200	146.2006	29,240.12
<b>COMMON OFFICE SUPPLIES</b>																
1. ACETATE, gauge #3, 50m in length	roll													0	570.0240	-
2. AIR FRESHENER, 280ml/can	can		300			300			300				300	1200	90.7816	108,937.92
3. ALCOHOL, 70%, ethyl	bottle		300			300			300				300	1200	38.7933	46,551.96
4. AUDIO CASSETTE TAPE, 90min. recording time	piece		3			3			3				3	12	21.8022	261.63
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	110.8380	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	116.1160	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box													0	332.5140	-
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	295.2331	-
9. CARTOLINA, assorted color, 20s/pack	pack		25			25			25				25	100	71.7808	7,178.08
10. CARTOLINA, white, 20s/pack	pack		25			25			25				25	100	46.3449	4,634.49
11. CHALK, white, dustless, 100 pcs/box	box		15			15			15				15	60	28.4505	1,707.03
12. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece													0	79.1700	-
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size (min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pocket	piece													0	84.4480	-
14. CLIP, bulldog (3")	piece		40			40			40				40	160	7.2877	1,166.03
15. CLIP, backfold, 25mm, 12s/box	box		40			40			40				40	160	11.0838	1,773.41
16. CLIP, backfold, 50mm, 12s/box	box		40			40			40				40	160	42.2240	6,755.84
17. CLIP, backfold, 19mm, 12s/box	box													0	7.7039	-
18. CLIP, backfold, 32mm, 12s/box	box													0	17.9452	-
19. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	43.2796	-
20. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	43.2796	-
21. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	55.9468	-
22. COLUMNAR NOTEBOOK, 12 cols	piece													0	20.0564	-
23. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair		350			350			350				350	1400	13.1950	18,473.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
24. DATA FILE BOX, (5"x9"x15-3/4")	box		150			150			150			150		600	62.2804	37,368.24
25. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece		150			150			150			150		600	63.3360	38,001.60
26. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece													0	47.4005	-
27. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece													0	35.3626	-
28. ENVELOPE, documentary (10"x15"), 500s/box	box		30			30			30			30		120	503.8562	60,462.74
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box		30			30			30			30		120	585.8580	70,302.96
30. ENVELOPE, mailing white, 500s/box	box		20			20			20			20		80	141.3286	11,306.29
31. ENVELOPE, mailing white with window, 500s	box		20			20			20			20		80	185.6638	14,853.10
32. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box		20			20			20			20		80	106.1893	8,495.14
33. ENVELOPE, expanding, plastic, legal size	piece		35			35			35			35		140	35.2408	4,933.71
34. ENVELOPE, documentary, A4, 500s/box	box		20			20			20			20		80	409.5728	32,765.82
35. ERASER, blackboard/whiteboard	piece		60			60			60			60		240	12.6469	3,035.26
36. ERASER, rubber	piece		150			150			150			150		600	3.1668	1,900.08
37. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece		75			75			75			75		300	77.4648	23,239.44
38. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set													0	12.6672	-
39. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(5) colors per set	set													0	13.1950	-
40. FOLDER, pressboard, plain, legal, 100s/box	pack		150			150			150			150		600	855.0360	513,021.60
41. FOLDER, tagboard, legal size, 100s/box	pack		150			150			150			150		600	239.6212	143,772.72
42. FOLDER, tagboard, A4 size, 100s/box	pack													0	300.8460	-
43. FOLDER, morocco/fancy, legal size, 50s/pack	pack		40			40			40			40		160	341.5881	54,654.10
44. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	289.0213	-
45. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	183.3395	-
46. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	204.4515	-
47. GLUE, all purpose, 300 grams min.	jar		150			150			150			150		600	52.7597	31,655.82
48. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece		40			40			40			40		160	39.5850	6,333.60
49. INDEX CARD, 3" x 5", ruled both sides, 500s/pack	pack								25			25		50	48.0298	2,401.49
50. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack								25			25		50	130.8944	6,544.72
51. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box								25			25		50	36.9460	1,847.30
52. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box								25			25		50	52.7800	2,639.00
53. INDEX TAB, self-adhesive, 10 pcs/box	box		35			35			35			35		140	52.7800	7,389.20
54. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube		20						20					40	9.5004	380.02
55. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	527.8000	-
56. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve													0	26.3900	-
57. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece		25			25			25			25		100	41.3308	4,133.08

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58. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece		25			25			25			25		100	36.9460	3,694.60
59. MAP PIN, round head, 100s/case	case		75			75			75			75		300	42.2240	12,667.20
60. MARKER, fluorescent, 3 colors/set	set		150			150			150			150		600	37.4738	22,484.28
61. MARKING PEN, whiteboard, black	piece		300			300			300			300		1200	12.4541	14,944.86
62. MARKING PEN, whiteboard, blue	piece		300			300			300			300		1200	12.4541	14,944.86
63. MARKING PEN, whiteboard, red	piece		300			300			300			300		1200	12.4541	14,944.86
64. MARKER, permanent, black	piece		300			300			300			300		1200	14.7784	17,734.08
65. MARKER, permanent, blue	piece		300			300			300			300		1200	14.7784	17,734.08
66. MARKER, permanent, red	piece		300			300			300			300		1200	14.7784	17,734.08
67. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece		35			35			35			35		140	8.2317	1,152.43
68. NOTE PAD, (3"x3"), 100 sheets/pad	pad		150			150			150			150		600	36.7329	22,039.71
69. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	52.6582	-
70. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	92.8928	-
71. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	32.7236	-
72. OIL, for general purpose, 120 mL	bottle		20			20			20			20		80	36.9460	2,955.68
73. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream		75			75			75			75		300	95.2375	28,571.24
74. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	94.1311	-
75. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream													0	95.2375	-
76. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream		25			25			25			25		100	107.9859	10,798.59
77. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream		25			25			25			25		100	97.0645	9,706.45
78. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	150.9508	-
79. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad													0	17.7321	-
80. PAPER, thermal,210mmx30M, 1/2" core	roll		150			150			150			150		600	34.8348	20,900.88
81. PAPER, thermal, 216mmx30M, 1/2" core	roll		150			150			150			150		600	35.3626	21,217.56
82. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	125.4946	-
83. PAPER FASTENER, for paper, metal, 50 sets/box	box		200			200			200			200		800	66.3404	53,072.32
84. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box		40			40			40			40		160	11.9770	1,916.32
85. PAPER CLIP, gem type, 32mm, 100s/box	box		40			40			40			40		160	6.7396	1,078.34
86. PENCIL, lead, w/eraser, one(1) dozen per box	box		150			150			150			150		600	24.1773	14,506.38
87. PENCIL, mechanical, for 0.5mm lead	piece		10									10		20	21.1120	422.24
88. PUSH PIN, flat head type, assorted colors, 100s/case	case		50			50			50			50		200	20.5335	4,106.69
89. RECORD BOOK, 300 pages, smythe sewn	book		75			75			75			75		300	50.6688	15,200.64
90. RECORD BOOK, 500 pages, smythe sewn	book		75			75			75			75		300	84.4480	25,334.40
91. RIBBON, nylon, manual typewriter	spool		10			10			10			10		40	15.8340	633.36
92. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	475.0200	-
93. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	33.7691	-
94. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	36.9359	-
95. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	44.8529	-
96. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	55.4089	-
97. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece		20			20			20			20		80	5.3795	430.36
98. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	75.4653	-

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99. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	100.2719	-
100. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece		20			20			20				20	80	11.5609	924.87
101. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	150.4129	-
102. RING BINDER, 25mm x 1.12m (1"x44"), plastic	piece		20			20			20				20	80	11.6116	928.93
103. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece													0	230.6385	-
104. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece													0	260.7231	-
105. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece		20			20			20				20	80	26.3900	2,111.20
106. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box		15			15			15				15	60	104.4841	6,269.05
107. RULER, plastic, 300mm	piece													0	2.3041	-
108. RULER, plastic, 450mm	piece		75			75			75				75	300	19.0008	5,700.24
109. SCHOOL FORM, DEPED FORM 1 (SCHOOL REGISTER), 8 sheets with 6-half sheet inserts in between each sheet/16 pages with 6 inserts (6 half-sheet per insert), with "DepEd Form 1 School Register" printed on the outer cover, saddle stitch binding, soft cover in uncoated, glossy or matte finish cover, 0.26mm	piece													0	30.4906	-
110. SIGN PEN, black	piece		750			750			750				750	3000	43.1578	129,473.40
111. SIGN PEN, blue	piece		100			100			100				100	400	43.1578	17,263.12
112. SIGN PEN, red	piece		100			100			100				100	400	43.1578	17,263.12
113. STAMP PAD INK, violet, 50mL	bottle		75			75			75				75	300	23.2232	6,966.96
114. STAMP PAD, felt pad, min 60mm x 100mm	piece		75			75			75				75	300	23.1014	6,930.42
115. STAPLE WIRE, standard, 5000 pcs/box	box		150			150			150				150	600	22.6751	13,605.06
116. STAPLE WIRE, HEAVY DUTY, 23/13, for use with heavy duty staplers, metal, non-rust, chisel point. 0.60mm thickness, 13mm width, 13mm leg length, 100 staples per strip, 1,000 staples per box, 40-90 sheets of 70gsm bond paper	box													0	31.4041	-
117. STAPLE WIRE, HEAVY DUTY, 23/17, for heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 17mm Leg Length, 100 staples per trip, 1,000 staples per box, 90-135 sheets of 70 gsm bond paper	box													0	41.0466	-
118. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire													0	184.7300	-
119. TAPE, adding machine, GSP bond	roll													0	8.8102	-
120. TAPE, masking, 24mm, 50 meters length	roll		60			60			60				60	240	48.5576	11,653.82
121. TAPE, masking, 48mm, 50 meters length	roll		60			60			60				60	240	97.1152	23,307.65
122. TAPE, transparent, 24mm, 50 meters	roll		60			60			60				60	240	15.6209	3,749.00
123. TAPE, transparent, 48mm, 50 meters	roll		60			60			60				60	240	31.4549	7,549.16
124. TAPE, packaging, 48mm, 50 meters length	roll		60			60			60				60	240	31.4549	7,549.16
125. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	83.9202	-
126. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	84.4480	-
127. TOILET TISSUE, 12 rolls/pack	pack		250			250			250				250	1000	68.6140	68,614.00
128. TWINE, plastic, one kilo per roll	roll													0	42.2037	-
129. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	150.9508	-



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<b>COMMON OFFICE DEVICES</b>																	
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack		75			75			75				75		300	8.4245	2,527.35
2. CUTTER, heavy duty	piece		150			150			150				150		600	30.0643	18,038.58
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch, Sky brand	piece														0	558.2906	-
4. PEA WHISTLE, STAINLESS STEEL, 40mm (min) length, sound ball made of plastic material, with attachment ring	piece														0	26.3900	-
5. PUNCHER, heavy duty	piece		40			40			40				40		160	93.1567	14,905.07
6. SCISSORS, (6")	pair		75			75			75				75		300	12.9616	3,888.47
7. SHARPENER, single cutterhead	piece		40			40			40				40		160	179.4520	28,712.32
8. STAMPING DATER, self-inking stamp	piece		40			40			40				40		160	480.2980	76,847.68
9. STAPLER, heavy duty, standard	piece		40			40			40				40		160	113.7917	18,206.66
10. STAPLE REMOVER, twin jaws	piece		75			75			75				75		300	17.4174	5,225.22
11. TAPE DISPENSER, heavy duty, for 24mm(1")	piece		40			40			40				40		160	47.1671	7,546.73
12. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece														0	40.8335	-
13. WASTE BASKET, plastic	piece		150			150			150				150		600	26.3900	15,834.00
<b>COMMON JANITORIAL SUPPLIES</b>																	
1. BATHROOM SOAP, 70gms.	piece		100			100			100				100		400	23.2232	9,289.28
2. BROOM, soft (tambo)	piece		150			150			150				150		600	89.7260	53,835.60
3. BROOM, STICK (tingting)	piece		150			150			150				150		600	23.2232	13,933.92
4. CLEANSER, powder, 350gms.	canister		150			150			150				150		600	15.6716	9,402.96
5. DETERGENT POWDER, all purpose, 500gms.	pouch		150			150			150				150		600	22.6954	13,617.24
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar		150			150			150				150		600	17.5798	10,547.88
7. DISINFECTANT SPRAY, 400 grams net content	can		100			100			100				100		400	179.8174	71,926.96
8. DUST PAN, non-rigid plastic, with detachable handle	piece		75			75			75				75		300	33.7792	10,133.76
9. FLOOR WAX, paste, natural, 2kgs.	can														0	259.6776	-
10. FLOOR WAX, paste, red, 2kgs.	can														0	221.6760	-
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container		50						50						100	376.0575	37,605.75
12. FURNITURE CLEANER, 300mL/can min	can					20			20				20		60	100.2820	6,016.92
13. INSECTICIDE, 600mL (420g) /can	can		150			150			150				150		600	116.1160	69,669.60
14. MOPHANDLE, screw type, wooden handle	piece		75			75			75				75		300	95.0040	28,501.20
15. MOPHEAD, 100% rayon, 400g	piece		75			75			75				75		300	84.4480	25,334.40
16. RAG, COTTON, (7") in diameter	kilo		75			75			75				75		300	42.2240	12,667.20
17. SCOURING PAD, economy size	pack		150			150			150				150		600	134.7819	80,869.11
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle		150			150			150				150		600	48.5576	29,134.56
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box		150			150			150				150		600	25.3344	15,200.64

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20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll		150			150			150			150		600	146.4138	87,848.25
<b>LEGAL SIZE PAPER</b>																
1. PAPER, bond, Premium Grade	ream		100			100			100			100		400	99.7542	39,901.68
2. PAPER, mimeograph, Groundwood	ream													0	82.2150	-
3. PAPER, mimeograph, Whitewove	ream													0	108.0975	-
4. PAPER, for Plain Paper Copier	ream		100			100			100			100		400	111.2643	44,505.72
5. PAPER, multicopy, legal, for laser printing	ream		250			245			250			245		990	122.9977	121,767.72
<b>COMMON OFFICE EQUIPMENT</b>																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,319.5000	-
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit													0	2,090.0880	-
3. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	944.7620	-
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit		10			10			10			10		40	336.6146	13,464.58
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit		10			10			10			10		40	158.2182	6,328.73
6. CHAIR, monobloc, without armrest, beige/white	unit		40			40			40			40		160	253.3440	40,535.04
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit													0	6,280.8200	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit													0	20,900.8800	-
9. ELECTRIC FAN, orbit type	unit													0	1,208.6620	-
10. ELECTRIC FAN, with stand	unit		10			10			10			10		40	897.2600	35,890.40
11. ELECTRIC FAN, wall type	unit		10			5								15	789.5888	11,843.83
12. INDUSTRIAL FAN, 18" metal blade	unit		5			5			5			5		20	946.8732	18,937.46
13. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit													0	3,615.4300	-
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,106.2688	-

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15. FIRE EXTINGUISHER, pure HCFC 123, with fire, rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	3,766.3808	-
16. MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with buyilt-in siren, red or blue color	unit													0	2,522.8840	-
17. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit													0	20,320.3000	-
18. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit													0	8,972.6000	-
19. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	3,166.8000	-
20. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit													0	16,889.6000	-
21. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-300+ II	unit													0	7,230.8600	-
22. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit													0	4,064.0600	-
23. PRINTER, impact dot matrix, 24-pins, 136 columns, 465 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit													0	32,140.9088	-
24. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit													0	10,554.9444	-
25. TABLE, monobloc, square, 36" X 36", white/ beige, four(4) seater, for indoor and outdoor use	unit													0	1,250.8860	-
26. TIME RECORDER, (for attendance), electronic, stylish/compact design, large, display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit													0	4,220.2888	-
27. WIRELESS-N ROUTER, 300 MBPS, 2.4GHz Frequency Band, Standard IEEE 802.11G, IEEE 802.11n, IEEE 802.3u, IEEE 802.3, Microsoft Windows 2000/XP/Vista/XP SP3/7 System Requirements, FCC Class B, Wifi Certification, 4 x 10/100 ports, 1 x 10/100 WAN port, WPA, WPA2, NAT, SPI, VPN pass thru,	unit													0	1,053.4888	-
<b>HANDBOOKS ON PROCUREMENT</b>																

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT			
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total		
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																		
a. Procurement of Goods & Services, 110-115 pages	piece		5													5	32.7236	163.62
b. Procurement of Civil Works, 139-149 pages	piece		5													5	38.2148	191.07
c. Procurement of Consulting Services, 139-149 pages	piece		5													5	22.6954	113.48
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece		5													5	89.7260	448.63
e. for LGUs	piece															0	115.0604	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(6th Edition), 6" x 9", 300 pages,	piece		10													10	40.1128	401.13
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece		10													10	13.7228	137.23
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set		5													5	131.9500	659.75
Volume I (103 pages) - white color																		
Volume II (138 pages) - light blue color																		
Volume III (124 pages) - light yellow color																		
Volume IV (118 pages) - light green color																		
<b>TOTAL</b>																		<b>5,722,926.15</b>

\*\*\*GRAND TOTAL: ..... 5,722,926.15

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:  
  
SFO3 Raymundo M Marimla  
Head BAC Secretariat

Funds Available:  
  
CINSP ALVEN D VALDEZ  
FMD

Recommending Approval:  
  
CSUPT CARLITO S ROMERO BFP  
Officer-In-Charge, BFP

Approved by:  
  
ATTY. EDWIN R. ENRILE  
Undersecretary for Operations

CSUPT ALOVEEL B FERRER, DPA  
Regional Director

SUPT DOMINGO V TAMBALO  
BAC Chairperson

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		

CINSP VILMA R TUSCANO  
BAC Vice-Chairperson

CINSP ALVEN D VALDEZ  
Member

SINSP GILBERT B ARELLANO  
Member

SINSP IVY P TRONO  
Member