

**ANNUAL PROCUREMENT PLAN FY 2016
MANDATORY SERVICES**

Department/Bureau/Office: Bureau of Fire Protection
 Region: 3
 Address: Del Pilar, City of San Fernando
Pampanga

Contact Person: SFO4 Raymundo M. Maraña
 Position: Head BAC Secretariat
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Description of Goods and Services	PMO (End-User)	Mode of Procurement	Estimated Cost/ Approved Budget for the Contract (ABC)	PROCUREMENT SCHEDULE/MILESTONE OF ACTIVITIES			
				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER
Payment of utility Expenses (Electricity)		DC	2,410,289.30	602,572.33	602,572.33	602,572.33	602,572.33
Payment of utility Expenses (Water)		DC	172,029.00	43,007.25	43,007.25	43,007.25	43,007.25
Payment of Communication Expenses (Telephone)		DC	754,291.42	188,572.86	188,572.86	188,572.86	188,572.86
Payment of Communication Expenses (Internet)		DC	822,432.00	205,608.00	205,608.00	205,608.00	205,608.00
Rental-Buildings		DC	134,600.00			67,300.00	67,300.00
Payment of Fidelity Bond Premiums		A to A	876,374.38	219,093.60	219,093.60	219,093.60	219,093.60
Registration and Insurance of Motor Vehicles/Building		A to A	106,505.74	26,626.44	26,626.44	26,626.44	26,626.44
Comprehensive Insurance		A to A	1,159,931.65	289,982.91	289,982.91	289,982.91	289,982.91
Insurance-Building		A to A	534,092.94	133,523.24	133,523.24	133,523.24	133,523.24
Payment of Taxes, Duties and Licenses		A to A	765,092.92	191,273.23	191,273.23	191,273.23	191,273.23
*** GRAND TOTAL:			7,735,639.35				

Prepared by:


SFO4 Raymundo M. Maraña
 Head BAC Secretariat

Funds Available:


CINSIP ALVEN D. VALDEZ
 Chief, FMD/Budget Officer

Recommending for Approval:


CINSIP RODEL M. MANUEL
 BAC Chairperson

Approved by:


CSUPT ALOVEL B. FERRER, DPA
 Regional Director


CINSIP ALVEN D. VALDEZ
 BAC Vice-Chairperson

SINSIP MA. PHOEBE G. DELUS
 Member


SINSIP IVY P. TRONO
 Member


SINSIP SHERWIN M. ARELLANO
 Member